

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**October 25, 2016
Plum Borough Building – Council Chambers
7:00PM**

The Plum Borough School District's mission is to educate children in a safe and engaging learning environment while developing creative problem-solvers, critical thinkers, and globally competitive citizens.

Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, October 25, 2016 at 7:00PM in the Plum Borough Council Chambers in Allegheny County at 4575 New Texas Road Plum, PA 15239

Call to Order/Pledge of Allegiance

Mr. Dowdell called the meeting to order at 7:19PM and led the group in the Pledge of Allegiance

Roll Call

Mrs. Vento took roll.

Present: Caldwell, Colella, Dowdell, Gallagher, Rogers, Schlauch, Zucco

Absent: Stepnick

Solicitor: Mr. Lee Price

Executive Session

The Board met in Executive Session on October 4, October 18, and this evening, October 25, 2016 to discuss matters of student confidentiality, personnel, negotiations, and real estate.

Approval of Minutes

Recommend approval of the following Meeting Minutes: September 27, 2016 Regular Board Meeting and October 18, 2016 Committee of the Whole.

Motion by: Caldwell, Second by: Gallagher

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Citizens' Comments on Agenda Items

David Weiss, Vale Avenue, spoke regarding the superintendent, a school board vacancy, and board actions.

Citizens' Comments on Non-Agenda Items

Amy Wetmore, Unity Center Road, spoke regarding the media, board discussions, and moving the District forward.

Karen Acquaviva, Repp Road, spoke regarding vote for superintendent and responsibility.

Agenda

Facilities Committee - Mr. Rich Zucco, Chair

Recommend approval to pay the GOB invoices, as presented.

Motion by: Zucco, Second by: Colella

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval of the Resolution amending the Bus Depot Plan of lots, as presented.

Motion by: Zucco, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to renovate/expand Oblock Junior High School based on Option 4C, as presented and negotiate contracts with VEBH and PA Soil and Rock for design development.

Motion by: Zucco, Second by: Colella

Caldwell called for a motion to table with a second from Roessler

With a roll call vote the motion failed

Yes: Caldwell, Gallagher, Roessler, Schlauch,

No: Colella, Dowdell, Rogers, Zucco

Absent: Stepnick

Board never returned to the original motion.

Recommend approval to move forward with a Change Order from Dagostino Electronic Services for additional cameras, per attachment.

Motion by: Zucco, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Mr. Zucco made a Facilities Committee Report.

Personnel Committee - Mr. Steve Schlauch, Chair

Recommend approval to hire Adam Szarmach as Plum High School Assistant Principal effective immediately and appointing Adam Szarmach to Assistant Principal at Oblock Junior High School/Holiday Park Elementary School commencing with the 2017-18 school year at a salary of \$89,000.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to advertise an RFP for accounting services at 20 hours per week.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to create, advertise, and interview for the FTE position of the Transportation Dispatcher/Router.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to advertise and interview for two vacant PTE Technician positions.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to create two vacant paraprofessional positions:

- a. PHS Nurse Office
- b. Center Elementary

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to accept the retirement of Deborah Gionta, Administrative Assistant at Holiday Park Elementary School, effective at the end of her shift on December 1, 2016.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval, under the terms of the Act 93 Cook Manager Agreement, to move Donna Grasinger to the Plum Senior High School, effective October 11, 2016 at a pro-rated salary of \$30,223.20.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to hire Louis Thon, Long-term Substitute Social Studies Teacher, for the second semester of the 2016-17 school year.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to hire Ronald Tolle, Substitute Bus Driver, effective October 26, 2016, at the contracted rate.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to hire Lena Damico, Substitute Bus Aide, effective October 26, 2016, at the contracted rate. *Motion by: Schlauch, Second by: Caldwell*

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to amend the hire date of Natalie Flanagan, Food Service Worker at Plum High School, to October 12, 2016.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to hire Rob Van Ryn, Substitute Bus Drive, at the contracted rate, effective October 26, 2016.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend an intermittent leave, in accordance with the Family Medical Leave Act (FMLA), for Kara Pilarski, for the 2016-17 school year.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend a leave, in accordance with the Family Medical Leave Act (FMLA), for Audrey Petti, retroactive to October 12, 2016 through November 18, 2016 and then intermittently through the end of the 2016-17 school year.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to amend, the September 27, 2016 motion to hire Joseph Riddle as a Bus Driver, to read Substitute Bus Driver.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval of the following leaves:

- a) Michelle Corna, beginning on or about February 16, 2017 through April 2, 2017.
- b) Jaclyn Beresford, beginning on or about April 3, 2017 through the end of the 2016-17 school year.
- c) Jessica Pilyih, beginning on or about March 27, 2017 through the end of the 2016-17 school year.
- d) Ryan Kennah, beginning on or about January 5, 2017 through January 10, 2017.
- e) Jeffrey R. Pilyih, beginning on or about April 10, 2017 through April 23, 2017.
- f) Norma Gregory, retroactive to October 10, 2016 through November 9, 2016.
- g) Denise Guerriero, retroactive to September 30, 2016 through January 1, 2017.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Education Committee – Mrs. Susan Caldwell, Chair

Recommend approval of the following overnight field trip/conference request, as listed:

Group	Type	Title / Location	Dates
Jeff Hadley	Conference	PA Principals Association, Penn State	Oct 30-Nov 1, 2016
Dr. Glasspool	Conference	Western PA School Superintendents Forum, Farmington, PA	Nov 30-Dec 2, 2016
John Zahorchak	Workshop	PASBO Workshop Presenter, Harrisburg	December 9, 2016
Regina Bauer	Conference	PDE Data Summit, Hershey	March 12-15, 2017
JROTC	Field Trip	Gettysburg Battlefield	March 24-26, 2017
Chris Burkey, D. Dziewulski, M. Karkowsky	Conference	PA Educational Technology Exposition (PETE & Conference, Hershey	February 13-15, 2017
Center Grade 6	Field Trip	Washington D.C.	May 17-19, 2017
Pivik Grade 6	Field Trip	Washington D.C.	May 17-19, 2017
Regency Grade 6	Field Trip	Washington D.C.	May 20-22, 2017
Holiday Park Grade 6	Field Trip	Washington D.C.	May 24-26, 2017

Motion by: Caldwell, Second by: Gallagher

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to accept the agreement for Penn State Homework Hotline, as presented.

Motion by: Caldwell, Second by: Gallagher

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to accept a revised agreement with Keystone Educational Consulting Group, LLC, as presented, pending approval by the school solicitor.

Motion by: Caldwell, Second by: Gallagher

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to amend the September 27, 2016 Board motion for the start date of the Varsity Baseball overnight field trip to Florida from March 23 to March 22, 2017.

Motion by: Caldwell, Second by: Gallagher

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Mrs. Caldwell made an Education Committee Report.

Finance Committee – Mr. Sal Colella, Chair

Delinquent Real Estate Taxes received from Andrews & Price for September.

Current Real Estate Taxes	\$50,684.63
Prior Year Delinquent Taxes	\$38,264.29
Per Capita Tax	\$536.23
Miscellaneous Fees Recovered	\$654.33
Total Collected	\$90,179.48

Recommend approval of the Treasurer's Report and bill payments for September 2016, as presented.

Motion by: Colella, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to accept the October Budget Transfers, as presented.

Motion by: Colella, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval for the elected tax collector, per Act 164-2014, to appoint Lisa A. Lagnese as his deputy tax collector in the event the elected tax collector would become incapacitated.

Motion by: Colella, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Recommend approval to add an Activity Account for the Horizons Club at Plum Senior High School.

Motion by: Colella, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Mr. Colella made a Finance Committee Report.

Policy Committee – Mrs. Vicky Roessler, Chair

Mrs. Roessler made a Policy Committee Report.

Safe and Supportive Schools Committee – Mrs. Vicky Roessler, Chair

Mrs. Roessler made a Safe and Supportive Schools Committee Report.

Athletic Committee – Mrs. Michele Gallagher, Chair

Recommend approval to hire the following Coaches for the 2016-17 season at the contracted rate, as listed:

Name	Position
Bobby Franklin, Jr.	Senior High Boys' Basketball Assistant Coach #2
Scott Joseph	Junior High Wrestling Head Coach
Frank Hunter	Senior High Rifle Assistant Coach

Motion by: Gallagher, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

Mrs. Gallagher made Athletic Committee Report.

School Board Member Appointment

Motion to open nominations was made by Dowdell.

Caldwell nominated Scott Coulson, Roessler seconded the motion.

Motion to close nominations made by: Caldwell, Second by: Roessler

Final Resolution: Motion fails with a Roll Call Vote

Yes: Caldwell, Gallagher, Roessler, Schlauch

No: Colella, Dowdell, Rogers, Zucco

Absent: Stepnick

Intergovernmental Committee – Mrs. Susan Caldwell, Chair

Mrs. Caldwell made a Intergovernmental Committee Report.

Forbes Road Career and Technology Center - Mr. Jim Rogers, Representative

Mr. Rogers made a Forbes Road Career and Technology Center Report.

Eastern Area Schools - Mrs. Michele Gallagher, Representative

Mrs. Gallagher made a Eastern Area Schools Report.

President's Report – Mr. Kevin Dowdell

Mr. Dowdell made his President's Report.

Announcements

The Discussion Meeting is scheduled for Tuesday, November 15, 2016 at 6:00PM in the Borough Council Chambers.

The November Board Voting Meeting is scheduled for Tuesday, November 22, 2016 at 7:00 PM in the Borough Council Chambers.

Adjournment

Motion to adjourn at 8:14PM.

Motion by: Zucco, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Colella, Dowdell, Gallagher, Roessler, Rogers, Schlauch, Zucco

No: None

Absent: Stepnick

ATTEST TO:

Board Secretary